

# Attachment A

## Guidance for Water Operators Scheduling and Entering Monitoring Locations

PWS system personnel should practice self-care, personal hygiene, and social distancing. Follow your utility's workplace policies and general guidance that includes staying home if you are sick, washing hands regularly for a least 20 seconds with soap and water, and covering coughs and sneezes (in the arm/elbow).

At the time of scheduling a sampling event, assess the occupant's situation by asking the following questions.

- Has there been travel within the last 14 days in a state or country identified as a hot-spot?
- Has there been any exposure to an individual diagnosed with COVID-19?
- Is anyone at the sample site location showing signs of illness including:
  - A fever greater than 100 degrees;
  - Cough; and/or
  - Shortness of breath

If the answer to any of these questions is yes OR the occupant prefers not to have PWS system personnel enter the building, the sampler should select an alternate site.

If there are no indications of risk/illness proceed with the sampling event, as long as the occupant is comfortable doing so.

- Reassess risk by asking the same questions at the time of arrival and before entering the sample site location. If the answer to any question is yes, act as directed above.
- Don't shake hands or touch others when greeting or interacting.
- PWS personnel should wear disposable gloves while sampling.
- Wash your hands frequently and use hand sanitizer when soap and water aren't available.
- Limit unnecessary contact with surfaces/items and avoid shared use of equipment. Regularly wipe down all items used.
- Follow the current COVID-19 guidance to protect yourself and those you come in contact with.