

## Sample WAG Operating Procedures

1. Recommendations made to the Panhandle Basin Advisory Group (BAG) and the Director of the Department of Environmental Quality (DEQ) by the Coeur d'Alene Lake Tributaries Watershed Advisory Group (WAG) will be based on consensus (100%) of all participants in the meeting. If consensus (100%) cannot be reached, recommendations will be based on two-thirds majority rule of appointed members voting with an opportunity to prepare a minority position.
2. While seeking consensus (100%), meetings will be conducted informally. All members of the public are invited and encouraged to attend and participate fully in every WAG meeting. If consensus cannot be met, then DEQ will facilitate the WAG; and will follow Robert's Rules of Order for development of motions and voting.
3. Absentee votes will be accepted only for those items listed on the agenda. Written absentee votes or written assignment of proxy to another WAG member can be provided prior to or at the beginning of the meeting.
4. A quorum is only needed when a consensus (100%) cannot be reached, and appointed members are voting. A quorum of 50% voting members must be present or present by proxy to vote on any formal items introduced during a meeting.
5. Similarly to the Panhandle BAG, voting shall be conducted according to affiliation. In cases where appointed members vote, representatives of each affiliation may caucus, then the appointed member will come forth and vote. See item 10 below for appointed members and affiliations
6. Meetings will be scheduled one month in advance, if possible.
7. Draft copies of meeting agendas will be available to the WAG and the public one week in advance.
8. Meetings will be conducted to Idaho Open Meeting Law (Idaho Code §67-2340 through 67-2347). Meeting announcements and agendas will be posted at the Department of Environmental Quality, Coeur d'Alene Regional Office and on the DEQ Coeur d'Alene Lake Tributaries WAG website.
9. The DEQ Coeur d'Alene Lake Tributaries WAG website is the primary source for information about the Coeur d'Alene Lake Tributaries Watershed Advisory Group ([http://www.deq.idaho.gov/about/regions/cda\\_lake\\_tribs\\_wag/index.cfm](http://www.deq.idaho.gov/about/regions/cda_lake_tribs_wag/index.cfm)). All media information requests regarding the WAG will be referred to the Department of Environmental Quality.

10. Appointed Members of the Coeur d'Alene Lake Tributaries WAG (pending the DEQ Director approval)

<b>Name</b>	<b>Stakeholder Group</b>	<b>Affiliation</b>
<b>Voting Members</b>		
John Barlow	Member at Large	Hagadone
Bob Clark	Recreation	N. ID Flycasters
Terry Harris	Environmental	Kootenai Environmental Alliance
Larry Mundt	Agriculture	Self
Sandy Schlepp	Livestock	Self
Bill Rust	Mining	Self
Gordon Sanders	Concerned Citizen	Self
Scott Fields/Rebecca Stevens	CDA Tribe	CDA Tribe
Miles Benker	Agency	IDFG
Vince Rinaldi	Local Government	Shoshone County
Rusty Shephard	Local Government	Kootenai County
David Gabrielson	Forest Products	Forest Capital
<b>Other Nonvoting Members</b>		
John Pickard	Concerned Citizen	Self
Dean Sutton	Forestry/Concerned Citizen	Self
Brett Bowers		Coeur d'Alene Lake Property Owners Assn.
Mark Addy	Agency	NRCS
Mike Steveson	Agency	BLM
Diane Partridge	Agency	IDL